

JOB DESCRIPTION

Position	Multimedia Editor
Work Location	Delhi
Employment	Payroll

About ARMMAN

Founded in 2008, ARMMAN is a non-profit leveraging mobile health (m Health) technology to create scalable, cost-effective, equity-based and gender-transformative, non-linear, systemic solutions to reduce maternal and child mortality and morbidity in India. We work directly with pregnant women and mothers to improve their health seeking behaviour while building capacities of health workers at all levels to ensure efficient antenatal and childhood care, and timely diagnosis, management and referral of high-risk conditions during pregnancy and infancy. We adopt a “tech plus touch” approach leveraging the deep mobile penetration in the country, along with existing health worker networks of the government and partner NGOs to improve health outcomes.

- Interventions implemented by ARMMAN have reached over 80M+ women and 554,592 health workers across 27 states to date
- ARMMAN has received several awards and honours including the Skoll Award for Social Entrepreneurship 2020 and MIT Elevate Prize 2021, as well as grants from Co-Impact, Google.org, USAID, and others.

Role Overview

We invite applications from qualified Multimedia Editors (with skills in both graphic designing and video editing). The selected individual will be responsible for producing high-quality graphics and video content, ensuring meticulous attention to detail, thorough proofreading, and comprehensive quality assurance prior to the final handover of all materials. Previous experience working on health-related initiatives, government projects, or within the NGO sector will be preferred.

Roles and Responsibilities

- Develop / edit a variety of visual materials, including brochures, posters, infographics and digital content that align with our branding and messaging.
- Video Editing Edit video content for promotional, educational, or informational purposes, ensuring a cohesive narrative and high production quality.
- Conduct thorough checks and proofreading of all graphic designs and video content to ensure accuracy, clarity, and adherence to organizational standards.
- Work closely with our team to understand project requirements, incorporate feedback, and ensure timely delivery of all materials.
- Able to create & edit basic motion graphics or animations. Create new content for social media.
- Create reports and presentations as required

Qualification & Skills

- Proficiency in industry-standard design and editing tools, including Adobe Creative Suite (Photoshop, Illustrator, InDesign), as well as motion graphics and video editing platforms such as Adobe After Effects, Adobe Premiere Pro, and Final Cut Pro.
- A strong portfolio showcasing previous work relevant to both graphic design and video editing, particularly in health or community-focused projects.
- Exceptional attention to detail with proven experience in multilingual design projects.
- Strong proofreading abilities to ensure all content is clear, accurate, and free from errors.
- Strong personal efficiency, time management skills and the ability to effectively prioritise competing demands are key
- Creating content for social media as per team's requirements.
- A minimum of 5 years of experience in graphic design and video editing, preferably in health-related fields, government projects, or the NGO sector.

How To Apply

- Interested candidates please send the application with your updated resume to careers@armman.org
- Please use "Multimedia Editor - Delhi" as the subject line for the application mail.